

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



January 9, 2002

Regulation Packages 0600-14

CDSS MANUAL LETTER NO. CCL-01-08

TO: HOLDERS OF THE COMMUNITY CARE LICENSING MANUAL, TITLE 22, DIVISION 6,
CHAPTER 4, SMALL FAMILY HOMES

Regulation Package #0600-14**Effective 6/29/01****Sections 83017 and 83032,**

Assembly Bill (AB) 396, Chapter 709, Statutes of 1992 enacted a new fee structure for community care facilities. It replaced renewal fees with annual fees. As a result, licenses issued by the Department no longer have an expiration date, they are perpetual. Renewal licenses are no longer necessary and are not issued. These proposed amendments repeal distinctions made between "initial" and "renewal" licenses; references to terms of licensure, to renewal applications, renewal fees, and renewal licenses; and replace references to "renewal" with "annual" when appropriate. Specifically, the regulations make nonsubstantive revisions to current regulations by amendment, repeal, or by making other minor revisions relating to the renewal process, and by replacing the term "renewal" with "annual" as appropriate. Various sections have also been renumbered for consistency.

Since these regulations were nonsubstantive they did not require a public hearing.

FILING INSTRUCTIONS

Revisions to all manuals are shown in graphic screen. The attached pages are to be entered in your copy of the Manual of Policies and Procedures. The latest prior manual letter containing Community Care Licensing changes was Manual Letter No. CCL-01-07. The latest prior manual letter containing Small Family Homes changes was Manual Letter No. CCL-97-12.

Page(s)**Replace(s)**12 and 13
16Pages 12 and 13
Pages 16

Attachment

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Article 3. APPLICATION PROCEDURES**83017 APPLICANT QUALIFICATIONS****83017**

- (a) In addition to Section 80017, the following shall apply.
- (b) An applicant for a license shall:
 - (1) Attend and complete an orientation provided by the licensing agency.
 - (2) Be educated, trained, or experienced in providing family home care and supervision appropriate to the type of children to be served.
 - (A) Applicable education shall be documented through submission, to the licensing agency, of a copy of a certificate, transcript or credentials.
 - (B) Applicable training shall be documented through submission, to the licensing agency, of a copy of a certificate of training.
 - (C) Applicable experience shall be documented in writing, by a person other than the applicant, and submitted to the licensing agency.

HANDBOOK BEGINS HERE

- (c) The following are examples of course, seminar, conference or training topics which will be accepted by the licensing agency to meet the requirements in (b) above. Programs which can be shown to be similar will also be accepted.
 - (1) Child development
 - (2) Recognizing and/or dealing with learning disabilities
 - (3) Infant care and stimulation
 - (4) Parenting skills

HANDBOOK ENDS HERE

Regulations	SMALL FAMILY HOMES	83032
83032	TERM OF AN INITIAL OR RENEWAL LICENSE	83032

Repealed by Manual Letter No. CCL-01-08 effective 6/29/01.

NOTE: Authority cited: Section 1530, Health and Safety Code. Reference: Sections 1524 and 1525, Health and Safety Code.

Article 4. ADMINISTRATIVE ACTIONS (RESERVED)

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